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JAN 4 1955

MEMORANDUM FOR: General Counsel  
 Director of Security  
 Auditor-in-Chief  
 Comptroller  
 Chief, Logistics Office  
 Chief, Medical Staff  
 Chief, Project Administrative Planning Staff  
 Chief, Management Staff

The tentative schedule dated 2 December 1954, for the review of the activities of the Deputy Director (Administration) components by the Clark Committee CIA Task Force has been revised as follows:

January 1955

3	9 a.m. to 12 Noon	Project Administrative Planning Staff
	1 p.m. to 4 p.m.	Deputy Director (Administration)
4, 5, 6, and 7 a.m. of the 7th		
7	1 p.m. to 4 p.m.	Security Office
10, 11, 12, 13		Medical Office
14		Logistics Office
	9 a.m. to 12 Noon	General Counsel
	1 p.m. to 4 p.m.	Comptroller
17, 18, 19, and 20 a.m. of the 20th		
20	1 p.m. to 4 p.m.	Comptroller
21	9 a.m. to 12 Noon	Auditor-in-Chief
	1 p.m. to 4 p.m.	Management Staff
		Deputy Director (Administration)

Further revisions may be anticipated on relatively short notice.

**15/**  
 L. E. SMITH  
 Deputy Director  
 (Administration)

SA-DD/A:EDE:dlc (4 Jan 55)

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1 to each addressee

1-DD/A chrono, 1-DD/A subject.

5-Mr. Carey: 2-IG: 1-

1 - LKW (Clark file)